

**Konocti County Water District  
Board Meeting Agenda  
September 25<sup>th</sup> 2024**

**Time:** 1:00 P.M.  
**Location:** 15844 35<sup>th</sup> Ave  
Clearlake Ca, 95422

**1.0 Call to Order**

**CONSIDERATION OF ITEMS NOT APPEARING ON THE POSTED AGENDA** – Consideration of items not appearing on the posted agenda, if necessary, requires the following board action prior to consideration; 1) a determination by a majority vote of the board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); 2) a determination by a two-thirds vote of the legislative body or, if less than two-thirds vote of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

**2.0 Adoption of the Agenda:** This is the time to remove any Consent Agenda item(s) to discuss separately after the motion to approve the Consent Agenda.

**3.0 Public Comment:** This is the time for any member of the public to address the Board on any matter not on the agenda that is within the subject matter of the jurisdiction of the Board. Please complete a Board Meeting Public Comment Slip and present it to the Clerk prior to the start of the meeting. The Brown Act, with limited exceptions, does not allow the Board or staff to discuss issues brought forth under Public Comment. The Board cannot take action on non-agenda items. Please note that comments from the public will also be taken on each agenda item before consideration by the Board. Comments shall be limited to three minutes per person.

**CONSENT AGENDA:** All items listed under Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or audience requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.

**Consent Items:**

**4.0 Review/Approval of Minutes From**

- 4.1 May 22, 2024 Board Meeting:** *Tabled, pending records access.*
- 4.2 June 26, 2024 Board Meeting:** *Tabled, pending records access.*
- 4.3 July 9, Special Board Meeting:** *Tabled, pending records access.*
- 4.4 July 24, 2024 Board Meeting:** *Tabled, pending records access.*
- 4.5 August 28, Board Meeting:** *Tabled*

**5.0 Financial/Business Office Reports to be Discussed/Corrected/Approved**

- 5.1 July Financial and Expenditure Reports** *Tabled until temp auditor/secretary hired.*
- 5.2 \*\* August 28, 2024 Financial Reports** *Tabled until temp auditor/secretary hired.*
- 5.3 \*\* August 28, 2024 Expenditure Report** *Tabled until temp auditor/secretary hired.*

- 6.0 General Manager's Reports**
  - 6.1 \*\* Plant Status**
  - 6.2 \*\* Leak Report**
  - 6.3 \*\* Water Purchased/Sold**

**BUSINESS:**

- 7.0 Business Items**

- 7.1\*\* Clear-Well & Pump House, 8X30 Filter, Lake Line Extension and Lake Pump House Project**

- 7.2 \*\* KCWD Consolidation and Pipeline Replacement Project, Intertie with Highlands/ Lower Lake & Emergency Raw Water Booster Pump and Filter Media Project.**

- 7.3 \*\* Rate Study- fiscal years 2023-2024**

- 7.4 \*\* Bylaws/Handbook- revisions and Updates**

- 7.5 \*\*AT&T Lease proposal for Eureka tank cell site**

- 7.6 18<sup>th</sup> Ave Low Income Apartments**

- 7.7 \*\*Meter Replacement Project**

- 7.8 \*\*City of Clearlake: Signs to protest the City's takeover attempt. City's LAFCO Application for the Dissolution of Konocti County Water District**

- 7.9 \*\*Discuss updating ordinance 94-01**

- 7.10 \*\*Update bylaws, staff descriptions, handbook, personnel policies, and organizational chart reflecting GM supervision of all District employees for approval- President Priebe**

- 7.11 \*\* Communications Committee Report**

- 7.12 \*\*GM letter to customers**

- 7.13 Temporary Office Employees – Account Clerk & Auditor/Secretary**

- 8.0 New Business**

- 8.1 \*\*Boyles Fire update**

- 8.2\*\*2023-2024 Audit**

- 8.3 KCWD District boundaries overlap with Highlands Water District.**

**8.4 Highlands Water Board member election.**

**8.5 President's Report/Board Member Reports -President Prieb**

**9.0 Closed Session**

**9.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't. Code Sec. 54957)  
Title: Auditor/Secretary**

**9.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't. Code Sec. 54957)  
Title: General Manager**

**10.0 Adjournment**

**Please Note:** Agenda items listed with asterisks (\*\*) have additional information available for public review at the business office.

**REQUEST FOR DISABILITY – RELATED MODIFICATION OR ACCOMMODATION:** A request for a disability-related modification or accommodation necessary to participate in the Konocti County Water District Board Meeting should be made in writing to the Auditor/Secretary at least 48 hours prior to the meeting.

